

# 2020 Small Business of the Year Award

## NOMINATION FORM

*The Mattoon economy is dependent on small business to thrive and prosper. Small businesses contribute to our local economy by bringing growth and innovation to the community. Small businesses attract talent who invent new products or implement new solutions for existing ideas. Larger businesses often benefit from small businesses within the local community, as many large corporations depend on small businesses for the completion of various business functions through outsourcing. Small businesses also invest and volunteer in the community's social service agencies, civic functions and events. The Mattoon Chamber is seeking recognition for a small business that exemplifies all of these virtues.*

Criteria:

1. Any small business with less than 100 employees that have their home office located in Mattoon, IL.
2. This award is intended to recognize and celebrate the great business achievements and community involvement of a local small business.
3. The small business to be recognized should also have been of benefit to the community or to society in general.
4. The small business's accomplishments do not need to be confined to a single year but should be recent enough to have current significance.

If you would like to nominate a business please provide us with the following information:

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Please provide a detailed explanation as to why you think this business is deserving of this award:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Often, it is the culmination of several years' work that identifies the dedication of a small business. Please list some accomplishments of this business over the past several years. (Please specify year, if possible):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please identify any special services or projects this business has accomplished which benefited the city and citizens of Mattoon over the last several years:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please be sure to complete both sides of the Nomination form.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please attach letters of support and recommendation to this nomination form, checking to make sure that the nominee meets the listed criteria. Why should this nominee be selected? Each letter should be signed and dated by submitter, with identification of position, any organization affiliation, as well as working relationship to nominee.**

The award will be presented at the Mattoon Chamber's Annual Dinner in February 2021. The Chamber Board reserves the right to make the final decision regarding the recipient. All nominations are kept confidential. Please forward nomination, with supporting documents to:

**Mattoon Chamber of Commerce  
1518 Broadway Avenue  
Mattoon, IL 61938**

**The cutoff date for nominations will be December 4, 2020**

*Past recipients of the Small Business of the Year Award include:*

Don Sol Mexican Grill  
de Buhr's Seed & Feed  
Mattoon Public Library

